

UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW MEXICO

In re:
ROMAN CATHOLIC CHURCH OF THE
ARCHDIOCESE OF SANTA FE, a New
Mexico Corporation Sole,
Debtor

CASE NUMBER 18-13027-t11

JUDGE THUMA

CHAPTER 11

DEBTOR'S STANDARD MONTHLY OPERATING REPORT (BUSINESS)
FOR THE PERIOD
FROM FEBRUARY 1, 2019 TO FEBRUARY 28, 2019

Comes now the above-named debtor and files its Monthly Operating Reports in accordance with the Guidelines established by the United States Trustee and FRBP 2015.

Debtor's Address and Phone Number:

4000 St. Josephs Pl. NW
Albuquerque, NM 87120
(505) 831-8100



Ford Elsaesser

Bruce A. Anderson

ELSAESSER ANDERSON, CHTD

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-and-

Thomas D. Walker

WALKER & ASSOCIATES, P.C.

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(505) 766-9272

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Note: The original Monthly Operating Report is to be filed with the court and a copy simultaneously provided to the United States Trustee Office. Monthly Operating Reports must be filed by the 20th day of the following month.

SCHEDULE OF RECEIPTS AND DISBURSEMENTS
FOR THE PERIOD BEGINNING FEBRUARY 1, 2018 and ENDING FEBRUARY 28, 2018

Name of Debtor: Roman Catholic Church of the
 Archdiocese of Santa Fe

Case Number 18-13027-t11

Date of Petition: December 3, 2018

	CURRENT MONTH	CUMULATIVE PETITION TO DATE
1. FUNDS AT BEGINNING OF PERIOD	\$ 17,758,505	\$ 16,937,370
2. RECEIPTS:		
A. Cash Sales (See Detail Attachment)	750,273	2,361,200
Minus: Cash Refunds	-	-
Net Cash Sales	750,273	2,361,200
B. Accounts Receivable	409,954	1,434,119
C. Other Receipts (See MOR-3)	99,650	924,643
3. TOTAL RECEIPTS (Lines 2A+2B+2C)	1,259,877	4,719,962
4. TOTAL FUNDS AVAILABLE FOR OPERATIONS (Line 1 + Line 3)	\$ 19,018,382	\$ 21,657,332
5. DISBURSEMENTS		
A. Advertising	-	-
B. Bank Charges	-	-
C. Contract Labor	-	-
D. Fixed Asset Payments (not incl. in N)	-	-
E. Insurance	-	5,225
F. Inventory Payments (See Attach. 2)	-	-
G. Leases	4,291	7,627
H. Manufacturing Supplies	-	-
I. Office Supplies	8,129	19,514
J. Payroll - Net (See Attachment 4B)	284,504	949,492
K. Professional Fees (Accounting & Legal)	118,181	244,313
L. Rent	-	-
M. Repairs & Maintenance	14,040	30,839
N. Secured Creditor Payments (See Attach. 2)	7,852	28,317
O. Taxes Paid - Payroll (See Attachment 4C)	-	-
P. Taxes Paid - Sales & Use (See Attachment 4C)	-	-
Q. Taxes Paid - Other (See Attachment 4C)	-	-
R. Telephone	5,694	14,411
S. Travel & Entertainment	3,192	16,155
T. U.S. Trustee Quarterly Fees	10,016	10,016
U. Utilities	12,518	45,039
V. Vehicle Expenses	3,758	17,886
W. Other Operating Expenses (See MOR-3)	1,157,106	2,879,397
6. TOTAL DISBURSEMENTS (Sum of 5A thru W)	1,629,280	4,268,230
7. ENDING BALANCE (Line 4 Minus Line 6)	\$ 17,389,102	\$ 17,389,102

I declare under penalty of perjury that this statement and the accompanying documents and reports are true and correct to the best of my knowledge and belief.

This 20th day of March, 2019


 (Signature)

- (a) This number is carried forward from last month's report. For the first report only, this number will be the balance as of the petition date.
- (b) This figure will not change from month to month. It is always the amount of funds on hand as of the date of the petition
- (c) These two amounts will always be the same if form is completed correctly

MONTHLY SCHEDULE OF RECEIPTS AND DISBURSEMENTS (cont'd)
Detail of Other Receipts and Other Disbursements

OTHER RECEIPTS:

Describe Each Item of Other Receipts and List Amount of Receipt. Write totals on Page MOR-2, Line 2C.

Description	Current Month	Cumulative Petition to Date
Custodial - Priest Retirement Fund	72,241	240,834
Custodial - Religious Order Priest Retirement Fund	3,620	20,676
Custodial - Second Collections	21,366	289,464
Custodial - Cafeteria Plan	2,422	4,844
Custodial - 3rd Party Donations Payable to Others	-	7,088
Proceeds from Sales and Maturities of Investments	-	100,000
Deposit and Loan Trust Fund Interest Spread	-	197,000
Seminarian Support	-	45,893
Miscellaneous Receipts	-	18,843
TOTAL OTHER RECEIPTS	\$ 99,650	\$ 924,643

"Other Receipts" includes Loans from Insiders and other sources (i.e. Officer/Owner, related parties directors, related corporations, etc.) Please describe below:

Loan Amount	Source of Funds	Purpose	Repayment Schedule
\$ 100,000	Check	Parish Loan	\$833.33 per month for 10 years
\$ 14,187	Check	Priest auto loan	\$400 per month for 4 years
\$ 14,559	Check	Priest auto loan	\$429.85 per month for 3 years

OTHER DISBURSEMENTS:

Describe Each Item of Other Disbursement and List Amount of Disbursement. Write totals on Page MOR-2, Line 5W.

Description		Cumulative Petition to Date
Food/Beverage	5,283	16,359
Computer Expense	379	67,725
Books/Subscriptions	2,450	5,593
Dues/Memberships	2,521	8,974
Conferences/Seminars	729	2,141
Priest Convocation	-	332
Small Furniture/Equipment	3,138	7,402
Archdiocesan Subsidies	258,981	489,696
Special Programs	19,487	41,322
TV Mass	19,541	28,483
Departmental Miscellaneous Expense	320	5,980
Grant and Donor Funded Services	72,304	113,143
Designated Fund Expense	7,640	46,979
Other Payroll Expenses	51,783	51,783
Purchases of Investments	-	68,865
Custodial - Seminarian Gift	3,300	10,350
Custodial - Santo Nino Regional School Subsidy	17,280	50,061
Custodial - Priest Retirement Fund	68,638	195,830
Custodial - Second Collections	119,679	119,679
Custodial - Insurance Expense	433,002	1,296,807
Custodial - Cafeteria Plan	4,252	7,984
Custodial - 403(b) Employee Retirement	50,236	105,213
Custodial - 3rd Party Donation Paid to St. Therese School	-	100,802
Miscellaneous Disbursements	16,165	37,894
TOTAL OTHER DISBURSEMENTS	\$ 1,157,106	\$ 2,879,397

NOTE: Attach a current Balance Sheet and Income (Profit & Loss) Statement

ATTACHMENT 1
MONTHLY ACCOUNTS RECEIVABLE RECONCILIATION AND AGING

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

ACCOUNTS RECEIVABLE RECONCILIATION

(Include all accounts receivable, pre-petition and post-petition, including charge card sales which have not been received):

Beginning of Month Balance	\$ 956,787 (a)
PLUS: Current Month New Billings	\$ 267,780
MINUS: Collection During the Month	\$ (409,954) (b)
PLUS/MINUS: Adjustments or Writeoffs	\$ - *
End of Month Balance	<u>\$ 814,613 (c)</u>

*For any adjustments or Write-offs provide explanation and supporting documentation, if applicable:

POST PETITION ACCOUNTS RECEIVABLE AGING

(Show the total for each aging category for all accounts receivable)

<u>0-30 Days</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>Over 90 Days</u>	<u>Total</u>	
<u>\$ 451,842</u>	<u>\$ 1,494</u>	<u>\$ 2,446</u>	<u>\$ 358,831</u>	<u>\$ 814,613</u>	(c)

For any receivables in the "Over 90 Days" category, please provide the following:

(See Attached – "Over 90 Days Listing")

- (a) This number is carried forward from last month's report. For the first report only, this number will be the balance as of the petition date.
- (b) This must equal the number reported in the "Current Month" column of Schedule of Receipts and Disbursements (Page MOR-2, Line 2B).
- (c) These two amounts must equal.

ATTACHMENT 2
MONTHLY ACCOUNTS PAYABLE AND SECURED PAYMENTS REPORT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

In the space below list all invoices or bills incurred and not paid since the filing of the petition. Do not include amounts owed prior to filing the petition.

POST-PETITION ACCOUNTS PAYABLE

Date Incurred	Days Outstanding	Vendor	Description	Amount
12/17/2018	73	Stelzner, Winter, Warburton, Flores, Sanchez & Dawes, PA	Professional Services - 25% of December 2018 services due	\$ 646
1/3/2019	56	King Industries Corporation	Professional Services - 25% of December 2018 services due	\$ 1,688
12/31/2018	59	Elsaesser Anderson, Chtd.	Professional Services - 25% of December 2018 services due	\$ 12,290
1/28/2019	31	King Industries Corporation	Professional Services - 25% of January 2019 services due	\$ 3,161
1/28/2019	31	Stelzner, Winter, Warburton, Flores, Sanchez & Dawes, PA	Professional Services - 25% of January 2019 services due	\$ 3,683
1/29/2019	30	Stelzner, Winter, Warburton, Flores, Sanchez & Dawes, PA	Professional Services - 25% of December 2018 services due	\$ 3,635
1/31/2019	28	Walker & Associates, PC	Professional Services - 25% of December 2018 services due	\$ 7,219
2/20/2019	8	Elsaesser Anderson, Chtd.	Professional Services - 25% of January 2019 services due	\$ 13,290
3/2/2019	0	Walker & Associates, PC	Professional Services - 100% of January 2019 services billed	\$ 28,094
3/8/2019	0	King Industries Corporation	Professional Services - 100% of February 2019 services billed	\$ 5,628
Total				\$ 79,333 (b)

* Individual Names Redacted

☐ Check here if pre-petition debts have been paid. Attach an explanation and copies of supporting documentation.

ACCOUNTS PAYABLE RECONCILIATION (Post Petition Unsecured Debt Only)

Opening Balance	\$ 90,371 (a)
PLUS: New Indebtedness Incurred This Month	\$ 1,330,066
MINUS: Amount Paid on Post Petition, Accounts Payable This Month	\$ (1,341,103)
PLUS/MINUS: Adjustments	\$ - *
Ending Month Balance	<u>\$ 79,333 (c)</u>

*For any adjustments provide explanation and supporting documentation, if applicable.

SECURED PAYMENTS REPORT

List the status of Payments to Secured Creditors and Lessors (Post Petition Only). If you have entered into a modification agreement with a secured creditor/lessor, consult with your attorney and the United States Trustee Program prior to completing this section.

Secured Creditor/Lessor	Date Payment Due This Month	Amount Paid This Month	Number of Post Petition Payments Delinquent	Total Amount of Post Petition Payments Delinquent
Bank of America Credit Card	2/25/2019	\$ 7,852.30		
Total		<u>\$ 7,852.30</u>	(d)	

(a) This number is carried forward from last month's report. For the first report only, this number will be zero.

(b,c) The total of line (b) must equal line (c)

(d) This number is reported in the "Current Month" column of Schedule of Receipts and Disbursements (Page MOR-2, Line 5N)

ATTACHMENT 3
INVENTORY AND FIXED ASSETS REPORT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

INVENTORY REPORT

N/A – The Archdiocese of Santa Fe does not have inventory

INVENTORY AGING

N/A – The Archdiocese of Santa Fe does not have inventory

FIXED ASSET REPORT

FIXED ASSETS FAIR MARKET VALUE AT PETITION DATE: \$ 37,590,598 (b)

(Includes Property, Plant and Equipment)

BRIEF DESCRIPTION (First Report Only): The majority of the FMV Fixed Assets include real property totaling \$31,563,556 or 98.8%. Ten properties including the Catholic Center/St. Pius campus and the IHM Retreat Center make up approximately \$30.3 million of the total real estate, amongst other homes and land sites. Most of the real estate is recorded at assessed value with only a few properties being appraised. The remaining 1.8% of fixed assets includes furniture, fixtures and equipment as well as collectibles in which some items have been appraised.

FIXED ASSETS RECONCILIATION:

Fixed Asset Book Value at Beginning of Month	\$ 5,788,599 (a)(b)
MINUS: Depreciation Expense	\$ (7,717)
PLUS: New Purchases	\$ -
PLUS/MINUS: Adjustments or Write-downs	\$ - *
Ending Monthly Balance	\$ 5,780,883

*For any adjustments or write-downs, provide explanation and supporting documentation, if applicable.

BRIEF DESCRIPTION OF FIXED ASSETS PURCHASED OR DISPOSED OF DURING THE REPORTING PERIOD:

N/A – No purchases or sales/dispositions of assets during the reporting period.

- (a) This number is carried forward from last month's report. For the first report only, this number will be the balance as of the petition date.
- (b) Fair Market Value is the amount at which fixed assets could be sold under current economic conditions. Book Value is the cost of the fixed assets minus accumulated depreciation and other adjustments.

ATTACHMENT 4A
MONTHLY SUMMARY OF BANK ACTIVITY – OPERATING ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

Attach a copy of current month bank statement and bank reconciliation to this Summary of Bank Activity. If bank accounts other than the three required by the United States Trustee Program are necessary, permission must be obtained from the United States Trustee prior to opening the accounts. Additionally, use of less than the three required bank accounts must be approved the United States Trustee.

NAME OF BANK: Bank of America
ACCOUNT NAME: Operating Account
PURPOSE OF ACCOUNT: Operating

BRANCH: New Mexico
ACCOUNT NUMBER: 0021

Operating Account

Ending Balance per Bank Statement	\$ 4,219,603
Plus Total Amount of Outstanding Deposits	\$ -
Minus Total Amount of Outstanding Checks and other debits	<u>\$ (143,696) *</u>
Ending Balance per Check Register	<u>\$ 4,075,907</u> ** (a)

***Debit cards are used by:** N/A – debit cards are not issued for this account

****If Closing Balance is negative, provide explanation:** N/A – account has positive balance

The following disbursements were paid in Cash (do not include items reported as Petty Cash on Attachment 4D) ☐ *Check here if cash disbursements were authorized by United States Trustee):*
N/A – no cash disbursements during the reporting period.

TRANSFERS BETWEEN DEBTOR IN POSSESSION ACCOUNTS

“Total Amount of Outstanding Checks and other debits”, listed above, includes:

Transferred to Operating Reserve Money Market Account	\$ -
Transferred to Payroll Account	\$ 284,504
Transferred to Cafeteria Account	\$ -
Transferred to Property Insurance Reserve Account	\$ 107,369
Transferred to Workers Comp Claims Account	\$ 10,000
Transferred to Workers Comp Self Insurance Account	\$ -
Transferred to Workers Comp Money Market Account	\$ -

(a) The total of this line on Attachment 4A, 4B, 4C, 4E, 4F, 4G and 4H plus the total of 4D must equal the amount reported as “Ending Balance” on Schedule of Receipts and Disbursements (Page MOR-2, Line 7).

ATTACHMENTS 5A
CHECK REGISTER – OPERATING ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Operating Account

ACCOUNT NUMBER: 0021

PURPOSE OF ACCOUNT: Operating

Account for all disbursements, including voids, lost checks, stop payments, etc. In the alternative, a computer generated check register can be attached to this report, provided all the information requested below is included.

(See attached – “Check Register – Operating Account”)

ATTACHMENT 4B
MONTHLY SUMMARY OF BANK ACTIVITY – PAYROLL ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

Attach a copy of current month bank statement and bank reconciliation to this Summary of Bank Activity.

NAME OF BANK: Bank of America
ACCOUNT NAME: Payroll ACCT
PURPOSE OF ACCOUNT: ZBA payroll account

BRANCH: New Mexico
ACCOUNT NUMBER: 0860

Payroll Account

Ending Balance per Bank Statement	\$-
Plus Total Amount of Outstanding Deposits	\$-
Minus Total Amount of Outstanding Checks and other debits	<u>\$-</u> *
Ending Balance per Check Register	<u>\$-</u> **(a)

***Debit cards must not be issued on this account.**

****If Closing Balance is negative, provide explanation:** N/A – account has positive balance

The following disbursements were paid in Cash (☐ *Check here if cash disbursements were authorized by United States Trustee*): N/A – no cash disbursements during the reporting period.

The following non-payroll disbursements were made from this account:
N/A – no non-payroll disbursements were made from this account

- (a) The total of this line on Attachment 4A, 4B, 4C, 4E, 4F, 4G and 4H plus the total of 4D must equal the amount reported as "Ending Balance" on Schedule of Receipts and Disbursements (Page MOR-2, Line 7).

ATTACHMENTS 5B
CHECK REGISTER – PAYROLL ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Payroll ACCT

ACCOUNT NUMBER: 0860

PURPOSE OF ACCOUNT: Payroll

Account for all disbursements, including voids, lost checks, stop payments, etc. In the alternative, a computer generated check register can be attached to this report, provided all the information requested below is included.

DATE	CHECK NUMBER	PAYEE	PURPOSE	AMOUNT
N/A - Payroll funds impounded by Paycor who then distributes to employees/tax agencies via direct deposit				

ATTACHMENT 4C
MONTHLY SUMMARY OF BANK ACTIVITY – TAX ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

The Archdiocese of Santa Fe does not have a tax account. Payroll is processed by a 3rd part processor, Paycor, and all payroll related funds (payroll wages, payroll taxes, withholding, etc.) are impounded by Paycor from the Payroll Account the following day after payroll has been processed through the Paycor system. Paycor also files all federal and state related tax returns on behalf of the Archdiocese of Santa Fe by the required filing dates.

ATTACHMENTS 5C
CHECK REGISTER – TAX ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

See explanation above regarding tax account.

ATTACHMENT 4D
INVESTMENT ACCOUNTS AND PETTY CASH REPORT

INVESTMENT ACCOUNTS

Each savings and investment account, i.e. certificates of deposits, money market accounts, stocks and bonds, etc., should be listed separately. Attach copies of account statements.

Type of Negotiable Instrument	Face Value	Purchase Price	Date of Purchase	Current Market Value
Money Market Account	\$ 28,997	N/A - Cash	N/A - Cash	\$ 28,997
Money Market Account - Operating	\$ 39,550	N/A - Cash	N/A - Cash	\$ 39,550
Money Market Account - Self Insured	\$ 114,655	N/A - Cash	N/A - Cash	\$ 114,655
Municipal Bonds - Operating	\$ 205,000	\$ 212,029	Various - See Statement	\$ 203,846
Corporate Fixed Income - Operating	\$ 3,790,000	\$ 3,923,844	Various - See Statement	\$ 3,761,297
Certificates of Deposits - Operating	\$ 150,000	\$ 152,011	Various - See Statement	\$ 151,106
Municipal Bonds - Self Insured	\$ 50,000	\$ 50,831	Various - See Statement	\$ 50,015
Corporate Fixed Income - Self Insured	\$ 720,000	\$ 740,270	Various - See Statement	\$ 717,488
Government Securities - Self Insured	\$ 25,000	\$ 25,096	Various - See Statement	\$ 3,696
Certificates of Deposits - Self Insured	\$ 240,000	\$ 242,047	Various - See Statement	\$ 241,393
Certificates of Deposit - Workers Comp	\$ 1,079,000	\$ 1,079,000	March 2015	\$ 1,101,000
Stock - Catholic Umbrella Pool	\$ 603,474	\$ 603,474	July 1, 1987	\$ 603,474
Varied Portfolio Managed by Catholic Foundation	\$ 4,701,498	\$ 4,701,498	1990's and 2004	\$ 4,701,498
Varied Portfolio Managed by Catholic Extension Society	\$ 208,266	\$ 210,426	January 2018	\$ 208,266
TOTAL				\$ 11,926,281 (a)

PETTY CASH REPORT

The following Petty Cash Drawers/Accounts are maintained:

	(Column 2)	(Column 3)	(Column 4)
Location of Box/Account	Maximum Amount of Cash in Drawer/Acct.	Amount of Petty Cash on Hand At End of Month	Difference between (Column 2) and (Column 3)
Finance Office - Catholic Center	\$ 400	\$ 321	\$ 79
Archbishop's Home - Albuquerque	\$ 500	\$ 500	\$ -
IHM Retreat Center Office - Santa Fe	\$ 700	\$ 700	\$ -
Plant Operations Office - Catholic Center	\$ 400	\$ 400	\$ -
Madonna Retreat Center - Catholic Center	\$ 200	\$ 200	\$ -
TOTAL		\$ 2,121	(b)

For any Petty Cash Disbursements over \$100 per transaction, attach copies of receipts. If there are not receipts, provide an explanation: N/A – There were no petty cash disbursements over \$100 per transaction in this reporting period.

TOTAL INVESTMENT ACCOUNTS AND PETTY CASH (a+b) \$ 11,928,402 (c)

(c) The total of this line on Attachment 4A, 4B, 4C, 4E, 4F, 4G and 4H plus the total of 4D must equal the amount reported as "Ending Balance" on Schedule of Receipts and Disbursements (Page MOR-2, Line 7).

ATTACHMENT 4E
MONTHLY SUMMARY OF BANK ACTIVITY – CAFETERIA ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

Attach a copy of current month bank statement and bank reconciliation to this Summary of Bank Activity.

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Cafeteria Fund

ACCOUNT NUMBER: 3937

PURPOSE OF ACCOUNT: To cover expenses incurred by employees through their cafeteria benefit plan

Cafeteria Account

Ending Balance per Bank Statement	\$ 5,433
Plus Total Amount of Outstanding Deposits	\$ -
Minus Total Amount of Outstanding Checks and other debits	<u>\$ (1,264) *</u>
Ending Balance per Check Register	<u>\$ 4,169 ** (a)</u>

***Debit cards must not be issued on this account.**

****If Closing Balance is negative, provide explanation:** N/A – account has positive balance

The following disbursements were paid in Cash (☐ Check here if cash disbursements were authorized by United States Trustee): N/A – no cash disbursements during the reporting period.

The following non-cafeteria disbursements were made from this account:

N/A – no non-cafeteria disbursements were made from this account

(a) The total of this line on Attachment 4A, 4B, 4C, 4E, 4F, 4G and 4H plus the total of 4D must equal the amount reported as "Ending Balance" on Schedule of Receipts and Disbursements (Page MOR-2, Line 7).

ATTACHMENTS 5E
CHECK REGISTER – CAFETERIA ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Cafeteria Fund

ACCOUNT NUMBER: 3937

PURPOSE OF ACCOUNT: To cover expenses incurred by employees through their cafeteria benefit plan

Account for all disbursements, including voids, lost checks, stop payments, etc. In the alternative, a computer generated check register can be attached to this report, provided all the information requested below is included.

DATE	CHECK NUMBER	PAYEE	PURPOSE	AMOUNT
2/4/2019	71100		Cafeteria Contribution	\$ 736.12
2/4/2019	71101		Cafeteria Contribution	\$ 100.00
2/4/2019	71102		Cafeteria Contribution	\$ 57.99
2/4/2019	71103		Cafeteria Contribution	\$ 187.00
2/4/2019	71104		Cafeteria Contribution	\$ 254.99
2/4/2019	71105		Cafeteria Contribution	\$ 1,330.27
2/4/2019	71106		Cafeteria Contribution	\$ 353.70
2/19/2019	71187		Cafeteria Contribution	\$ 208.33
2/19/2019	71188		Cafeteria Contribution	\$ 200.00
2/19/2019	71189		Cafeteria Contribution	\$ 797.32
2/19/2019	71190		Cafeteria Contribution	\$ 295.87
TOTAL				<u>\$ 4,521.59</u>

*Individual Names Redacted

ATTACHMENT 4F

MONTHLY SUMMARY OF BANK ACTIVITY – WORKERS COMP SELF INSURANCE RESERVE ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

Attach a copy of current month bank statement and bank reconciliation to this Summary of Bank Activity.

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Self Insurance Reserve

ACCOUNT NUMBER: 6317

PURPOSE OF ACCOUNT: Cash reserves for the purpose of self-insuring workers compensation claims

Workers Comp Self Insurance Account

Ending Balance per Bank Statement	\$ 775,356
Plus Total Amount of Outstanding Deposits	\$ -
Minus Total Amount of Outstanding Checks and other debits	\$ - *
Ending Balance per Check Register	<u>\$ 775,356</u> **(a)

***Debit cards must not be issued on this account.**

****If Closing Balance is negative, provide explanation:** N/A – account has positive balance

The following disbursements were paid in Cash (☐ Check here if cash disbursements were authorized by United States Trustee): N/A – no cash disbursements during the reporting period.

TRANSFERS BETWEEN DEBTOR IN POSSESSION ACCOUNTS

“Total Amount of Outstanding Checks and other debits”, listed above, includes:

Transferred to Operating Account	\$ -
Transferred to Operating Reserve Money Market Account	\$ -
Transferred to Payroll Account	\$ -
Transferred to Cafeteria Account	\$ -
Transferred to Property Insurance Reserve Account	\$ -
Transferred to Workers Comp Claims Account	\$ -
Transferred to Workers Comp Money Market Account	\$ -

(a) The total of this line on Attachment 4A, 4B, 4C, 4E, 4F, 4G and 4H plus the total of 4D must equal the amount reported as “Ending Balance” on Schedule of Receipts and Disbursements (Page MOR-2, Line 7).

ATTACHMENTS 5F
CHECK REGISTER – WORKERS COMP SELF INSURANCE RESERVE ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Self Insurance Reserve

ACCOUNT NUMBER: 6317

PURPOSE OF ACCOUNT: Cash reserves for the purpose of self-insuring workers compensation claims

Account for all disbursements, including voids, lost checks, stop payments, etc. In the alternative, a computer generated check register can be attached to this report, provided all the information requested below is included.

<u>DATE</u>	<u>CHECK NUMBER</u>	<u>PAYEE PURPOSE AMOUNT</u>
No checks issued this reporting period		

ATTACHMENT 4G
MONTHLY SUMMARY OF BANK ACTIVITY – PROPERTY INSURANCE RESERVE ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

Attach a copy of current month bank statement and bank reconciliation to this Summary of Bank Activity.

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Property Insurance Cash Reserve

ACCOUNT NUMBER: 0078

PURPOSE OF ACCOUNT: Cash reserves for the purpose of covering property insurance premiums

Property Insurance Reserve Account

Ending Balance per Bank Statement	\$ 596,327
Plus Total Amount of Outstanding Deposits	\$ -
Minus Total Amount of Outstanding Checks and other debits	\$ - *
Ending Balance per Check Register	<u>\$ 596,327</u> **(a)

***Debit cards must not be issued on this account.**

****If Closing Balance is negative, provide explanation:** N/A – account has positive balance

The following disbursements were paid in Cash (☐ Check here if cash disbursements were authorized by United States Trustee): N/A – no cash disbursements during the reporting period.

TRANSFERS BETWEEN DEBTOR IN POSSESSION ACCOUNTS

“Total Amount of Outstanding Checks and other debits”, listed above, includes:

Transferred to Operating Account	\$ 126,754
Transferred to Operating Reserve Money Market Account	\$ -
Transferred to Payroll Account	\$ -
Transferred to Cafeteria Account	\$ -
Transferred to Workers Comp Self Insurance Account	\$ 40,784
Transferred to Workers Comp Claims Account	\$ -
Transferred to Workers Comp Money Market Account	\$ -

(a) The total of this line on Attachment 4A, 4B, 4C, 4E, 4F, 4G and 4H plus the total of 4D must equal the amount reported as “Ending Balance” on Schedule of Receipts and Disbursements (Page MOR-2, Line 7).

ATTACHMENTS 5G
CHECK REGISTER – PROPERTY INSURANCE RESERVE ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Property Insurance Cash Reserve

ACCOUNT NUMBER: 0078

PURPOSE OF ACCOUNT: Cash reserves for the purpose of covering property insurance premiums

Account for all disbursements, including voids, lost checks, stop payments, etc. In the alternative, a computer generated check register can be attached to this report, provided all the information requested below is included.

<u>DATE</u>	<u>CHECK NUMBER</u>	<u>PAYEE PURPOSE AMOUNT</u>
No checks issued this reporting period		

ATTACHMENT 4H
MONTHLY SUMMARY OF BANK ACTIVITY – WORKERS COMP CLAIMS ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

Attach a copy of current month bank statement and bank reconciliation to this Summary of Bank Activity.

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Workers Compensation Claims Account

ACCOUNT NUMBER: 5601

PURPOSE OF ACCOUNT: To pay claims through the workers compensation self-insurance program

Workers Comp Claims Account

Ending Balance per Bank Statement	\$ 12,658
Plus Total Amount of Outstanding Deposits	\$ -
Minus Total Amount of Outstanding Checks and other debits	<u>\$ (3,717) *</u>
Ending Balance per Check Register	<u>\$ 8,941 ** (a)</u>

***Debit cards must not be issued on this account.**

****If Closing Balance is negative, provide explanation:** N/A – account has positive balance

The following disbursements were paid in Cash (☐ Check here if cash disbursements were authorized by United States Trustee): N/A – no cash disbursements during the reporting period.

TRANSFERS BETWEEN DEBTOR IN POSSESSION ACCOUNTS

“Total Amount of Outstanding Checks and other debits”, listed above, includes:

Transferred to Operating Account	\$ -
Transferred to Operating Reserve Money Market Account	\$ -
Transferred to Payroll Account	\$ -
Transferred to Cafeteria Account	\$ -
Transferred to Property Insurance Reserve Account	\$ -
Transferred to Workers Comp Self Insurance Account	\$ -
Transferred to Workers Comp Money Market Account	\$ -

(a) The total of this line on Attachment 4A, 4B, 4C, 4E, 4F, 4G and 4H plus the total of 4D must equal the amount reported as “Ending Balance” on Schedule of Receipts and Disbursements (Page MOR-2, Line 7).

ATTACHMENTS 5H
CHECK REGISTER – WORKERS COMP CLAIMS ACCOUNT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

NAME OF BANK: Bank of America

BRANCH: New Mexico

ACCOUNT NAME: Workers Compensation Claims Account

ACCOUNT NUMBER: 5601

PURPOSE OF ACCOUNT: To pay claims through the workers compensation self-insurance program

Account for all disbursements, including voids, lost checks, stop payments, etc. In the alternative, a computer generated check register can be attached to this report, provided all the information requested below is included.

(See Attached – “Check Register – Workers Comp Claims Account”)

ATTACHMENT 6
MONTHLY TAX REPORT

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

TAXES OWED AND DUE

Report all unpaid post-petition taxes including Federal and State withholding FICA, State sales tax, property tax, unemployment tax, State workmen’s compensation, etc.

Name of Taxing Authority	Date Payment Due	Description	Amount	Date Last Tax Return Filed	Tax Return Period
N/A - No taxes owed during the reporting period					

ATTACHMENT 7
SUMMARY OF OFFICER OR OWNER COMPENSATION

SUMMARY of PERSONNEL AND INSURANCE COVERAGES

Name of Debtor: Roman Catholic Church of the
Archdiocese of Santa Fe

Case Number 18-13027-t11

Reporting Period beginning February 1, 2019

Period ending February 28, 2019

Report all forms of compensation received by or paid on behalf of the Officer or Owner during the month. Include car allowances, payments to retirement plans, loan repayments, payments of Officer/Owner's personal expenses, insurance premium payments, etc. Do not include reimbursement for business expenses Officer or Owner incurred and for which detailed receipts are maintained in the accounting records.

Name of Officer or Owner	Title	Payment Description	Amount Paid
Archbishop John C. Wester	President	Salary	\$ 2,517

PERSONNEL REPORT

	Full Time	Part Time
Number of employees at beginning of period	69	15
Number hired during the period	1	1
Number terminated or resigned during period	-1	0
Number of employees on payroll at end of period	69	16

CONFIRMATION OF INSURANCE

List all policies of insurance in effect, including but not limited to workers' compensation, liability, fire, theft, comprehensive, vehicle, health and life. For the first report, attach a copy of the declaration sheet for each type of insurance. For subsequent reports, attach a certificate of insurance for any policy in which a change occurs during the month (new carrier, increased policy limits, renewal, etc.).

Agent and/or Carrier	Phone Number	Policy Number	Coverage Type	Expiration Date	Date Premium Due
St. Paul Travelers	800.252.4633	566XB0825; 566XB7078; 566XC0841; 599MA0035; 589JA0475; 589XA0780; 589XA3328; 589XA5572; 583XA4754; 1403778; 140-4000; 140-5084; 140-6870; 577JA0682; 577JA6464	Liability	No expiration date	N/A - No Premium
Continental Ins. Co.	410.540.9999	GAC123191	Liability	No expiration date	N/A - No Premium
Great American Ins. Co.	800.545.4269	XO4332366; XO1182089;	Liability	No expiration date	N/A - No Premium
Arrowpoint Capital	866.236.7750	RLU676910; PLU773210; PLU946307; PLU205323	Liability	No expiration date	N/A - No Premium
U.S. Fire Ins. Co.	800.690.5520	ML192903; DCL732760	Liability	No expiration date	N/A - No Premium
Catholic Mutual	800.228.6108	8536	Property; Liability	July 1, 2019	Monthly
Safety National	888.995.5300	AGC4058886	Excess Workers Comp	July 1, 2019	Monthly
C.M.G. Agency Inc.	800.228.6108	0321005-09-116806	Auto	July 1, 2019	Monthly
NAS Insurance Services	888.627.8995	507180	Cyber Security	July 1, 2019	Monthly

The following lapse in insurance coverage occurred this month:

N/A - No lapse in insurance coverage during the reporting period

☒ Check here if U.S. Trustee has been listed as Certificate Holder for all insurance policies.

ATTACHMENT 8
SIGNIFICANT DEVELOPMENTS DURING REPORTING PERIOD

Information to be provided on this page, includes, but is not limited to: (1) financial transactions that are not reported on this report, such as the sale of real estate (attach closing statement); (2) non-financial transactions, such as the substitution of assets or collateral; (3) modifications to loan agreements; (4) change in senior management, etc. Attach any relevant documents.

The ending fund balance recorded on line 7 of the Schedule of Receipts and Disbursements includes amounts held for others. ASF manages a self-insurance fund for the workers compensation program which covers all workers comp related claims throughout the Archdiocese of Santa Fe including parishes, schools and other catholic related entities. There is a combination of cash, money market and investment accounts used to fund this program. The percentage allocated as funds held for others for these particular self-insurance asset accounts is approximately 95%.

ASF also manages a reserve cash account for property insurance in which related catholic entities participate (i.e. parishes, schools and other catholic organizations within the Archdiocese of Santa Fe). Catholic Mutual Insurance Group assesses all participant properties and generates a premium billing which is forwarded to ASF to pay. Premiums are paid on a monthly basis by ASF to Catholic Mutual Group and in turn ASF invoices the parishes, schools, etc. for reimbursement of their portion of the premiums paid. The percentage allocated as funds held for others for this particular cash account is approximately 94.6%.

ASF also owns shares in the Catholic Umbrella Pool which helps to cover particular liability claims within the Archdiocese of Santa Fe. All participants include ASF, parishes, schools and other catholic related organizations within the Archdiocese of Santa Fe. The percentage allocated as funds held for other for this asset is approximately 97.2%.

The following table outlines each account as well as the amount allocated to ASF and those funds held for others.

Account Description	2.28.19 Balance	ASF Portion	Funds Held for Others
Cash - w/c self insurance	\$ 775,356	\$ 42,619	\$ 732,737
Cash - Prop insurance Reserve	596,327	32,271	564,056
Cash - w/c self insurance claims acct	8,941	491	8,450
Money Market - w/c self insurance	114,655	6,302	108,353
Investment - Catholic Umbrella Pool	603,474	16,767	586,707
Morgan Stanley Municipal Bonds - Self Insurance	50,015	2,749	47,266
Morgan Stanley Corporate Fixed Income - Self Insurance	717,488	39,438	678,050
Morgan Stanley Government Securities - Self Insurance	3,696	203	3,493
Morgan Stanley Certificates of Deposit - Self Insurance	241,393	13,269	228,124
Bank of America Certificate of Deposit - Self Insurance	1,101,000	60,519	1,040,481
TOTAL	\$ 4,212,345	\$ 214,628	\$ 3,997,717

For receivables in the "Over 90 Days" category, it is noted that of the \$358,831 total outstanding balance, \$299,564 (or ~83%) is attributable to property insurance invoices due. There is an agreement between ASF, the parishes, and other catholic related entities who participate in this program to pay the total amount over a 12 month period. ASF invoices these premiums at the beginning of July and each entity has until June 30 to pay the entire balance due. The majority of parishes pay on a monthly basis and generally pay by June 30. ASF pays all premiums to Catholic Mutual on a monthly basis.

We anticipate filing a Plan of Reorganization and Disclosure Statement within the next 18 months.

ADDITIONAL ATTACHMENTS

“INCOME DETAIL” – in reference to the Schedule of Receipts and Disbursements; A. Cash Sales:

Income Detail	CURRENT MONTH	CUMULATIVE PETITION TO DATE
Parish Assessments	\$ 303,444	\$ 1,045,668
Annual Catholic Appeal Contributions	226,698	680,094
Contributions from Fundraising and Programs	14,495	35,403
Designated Fund Income	7,269	93,717
Interest and Dividend Income	10,396	39,882
Realized Unrealized Gain (Loss) on Investments	18,111	95,635
Catholic Foundation Net Investment Activity	85,745	116,152
Catholic Extension Society Net Investment Activity	2,813	3,952
Catholic Health Initiatives Investment Income	10,693	11,265
Gain (Loss) on Sale of Assets	-	(20,000)
Rental Income	21,121	65,703
Madonna Retreat Center	7,635	28,122
Immaculate Heart of Mary Retreat Center	23,174	57,575
Shared Accounting Service Fee	950	3,500
Tribunal Fees	1,565	6,270
Parish/School Accounting Service Fees	-	9,389
People of God Newspaper	895	9,928
Communications/TV Mass	260	2,577
Mass Stipends	11,798	25,996
Vocations Second Collection	105	5,371
Vocations Special Appeal	-	13,696
Museum Admission Fee	125	125
Audit Fees	-	13,000
Cemetery Management Fee	2,917	11,667
Miscellaneous Income	63	6,512
Total Income	<u>\$ 750,273</u>	<u>\$ 2,361,200</u>

"BALANCE SHEET AND INCOME STATEMENT" – in reference to the Schedule of Receipts and Disbursements; Detail of Other Receipts and Other Disbursements:

**Archdiocese of Santa Fe
Balance Sheet
For the periods ending,**

	February 28, 2019	June 30, 2018
Current Assets		
Cash and cash equivalents	\$ 5,462,792	\$ 698,813
Annual Catholic Appeal receivable	2,927,716	3,194,414
Receivables from parishes and others, current, net	814,613	1,120,592
Prepaid expenses, deposits and other assets	147,304	-
Other Assets	<u>290,825</u>	<u>278,565</u>
Total Current Assets	9,643,251	5,292,384
Long Term Assets		
Investments	12,009,826	15,173,772
Receivables, less current maturities, net	44,849	56,861
Land, buildings and equipment, net	<u>5,780,883</u>	<u>5,858,946</u>
Total Long Term Assets	17,835,558	21,089,579
Total Assets	<u>\$ 27,478,809</u>	<u>\$26,381,963</u>
Current Liabilities		
Contributions payable	\$ 62,103	\$ 132,103
Accounts payable and accrued expenses	530,904	459,480
Funds held for church-related organizations	599,327	306,870
Accrual for estimated claims	5,228,741	6,400,000
Accrued workers compensation insurance claims	191,044	318,265
Other Liabilities	<u>64,274</u>	<u>6,309</u>
Total Current Liabilities	6,676,393	7,623,027
Long Term Liabilities		
General insurance program liabilities	<u>4,632,093</u>	<u>3,124,068</u>
Total Long Term Liabilities	4,632,093	3,124,068
Total Liabilities	11,308,486	10,747,095
Net Assets	<u>16,170,323</u>	<u>15,634,868</u>
Total Liabilities and Net Assets	<u>\$ 27,478,809</u>	<u>\$26,381,963</u>

**Archdiocese of Santa Fe
Income Statement
For the periods ending,**

	February 28, 2019	June 30, 2018
Unrestricted Operating Revenues		
Parish assessments	\$ 2,643,277	\$ 3,811,959
Interest and dividend income	97,277	159,266
Deposit and loan trust fund interest and investment income	-	(78,659)
Other contributions	344,052	500,129
Immaculate Heart of Mary Retreat Center	368,104	567,971
Net realized and unrealized gain (loss) on investments	(51,757)	(195,595)
Gain (loss) on sale of assets	1,712,402	184,542
Newspaper (People of God)	91,137	158,773
Second collection vocations	123,925	134,020
Mass stipends	112,455	170,268
Madonna Retreat House	90,708	135,993
Other	407,882	523,621
Total unrestricted operating revenues	5,939,461	6,072,289
Unrestricted Operating Expenses		
Religious salaries	119,458	139,363
Lay salaries	2,381,221	3,463,554
Lay retirement	105,648	147,968
Payroll taxes	176,318	263,962
Personal leave sellback	100,716	86,041
Employee medical insurance	366,148	639,529
Food and housing allowance	23,525	25,465
Priest auto allowance	36,969	43,650
Professional services	598,402	716,911
Bankruptcy expense	423,261	-
Travel expense	63,175	83,035
Postage	19,904	34,993
Copy/Print expense	16,580	44,925
Insurance expense	669,513	114,766
Utility expense	149,776	249,175
Telephone expense	35,811	50,960
Auto repairs and maintenance	42,214	72,536
Building repairs and maintenance	96,756	139,849
Property tax expense	14,456	14,930
Maintenance contracts	13,345	24,449
Rental/lease expense	30,410	47,444
Computer expense	11,603	24,128
Supplies expense	15,692	33,484
Food/Beverage expense	44,813	75,866
Book/Subscription expense	31,350	58,354
Dues/Membership fees	53,281	65,412
Conference/Seminar expense	11,916	17,348
Small furniture and equipment	56,139	39,261
Department grant expense	49,000	15,000
Archdiocesan/Other subsidies	1,019,284	1,631,447
Special programs expense	94,074	156,857
TV mass expense	67,250	113,446
Forgiveness of debt	14,276	16,510
Grant and donor funded services	803,686	1,603,562
Designated fund expenses	337,957	450,721
Depreciation expense	65,881	112,988
Other	268,808	59,953
Total unrestricted operating expenses	8,428,619	10,877,840
Net assets released from restrictions		
Satisfaction of donor purpose and time restrictions	805,362	1,603,577
Expiration of Annual Catholic Appeal time restrictions	1,546,886	2,708,948
Total Net assets released from restrictions	2,352,248	4,312,525
Unrestricted operating revenues less unrestricted operating expenses	(136,909)	(493,026)

Claims expense, net	-	(4,618,929)
Total other unrestricted revenues (expenses)	-	(4,618,929)
Change in unrestricted net assets	(136,909)	(5,111,955)
Temporarily Restricted Revenues (Expenses)		
Annual Catholic Appeal contributions	1,546,886	2,718,249
Contributions from fundraising and programs	615,541	933,436
Change in investments held by the Catholic Foundation	(3,008)	390,822
Change in investment held by Catholic Extension Society	(3,426)	1,038
Net assets released from restrictions		
Satisfaction of donor purpose and time restrictions	(805,362)	(1,603,577)
Expiration of Annual Catholic Appeal time restrictions	(1,546,886)	(2,708,948)
Change in temporarily restricted net assets	(196,255)	(268,980)
Permanently Restricted Revenues (Expenses)		
Change in investment held by Catholic Foundation	500	8,813
Change in investment held by Catholic Extension Society	769	209,884
Change in permanently restricted net assets	1,269	218,698
Total change in net assets	\$ (331,895)	\$ (5,162,237)

“OVER 90 DAYS” Listing – in reference to Attachment 1 Monthly Accounts Receivable Reconciliation and Aging Schedule:

Customer	Receivable Date	Balance Due	Status
	1/30/2015	100.00	Write-off in next two years
	3/2/2015	212.75	Write-off in next two years
	3/30/2015	212.75	Write-off in next two years
	5/30/2013	100.00	Write-off in next two years
Our Lady of the Most Holy Rosary	9/30/2017	0.79	Parish receivable - collectible
	10/30/2018	753.00	In collection
	8/30/2013	458.00	Write-off in next two years
	6/30/2017	100.00	In collection
	9/30/2018	155.00	In collection
FaithWorks	12/30/2016	355.00	In collection
FaithWorks	1/30/2017	355.00	In collection
	5/30/2015	285.00	Write-off in next two years
	6/30/2015	285.00	Write-off in next two years
	2/11/2018	840.00	In collection
	2/11/2018	840.00	In collection
	2/18/2017	840.00	In collection
	10/30/2016	108.89	In collection
	5/30/2013	55.00	Write-off in next two years
	6/30/2013	450.00	Write-off in next two years
	6/30/2013	375.00	Write-off in next two years
Sacred Heart - Albuquerque	7/31/2018	6,822.50	Parish receivable - collectible
St. Anne - Albuquerque	7/31/2018	5,971.97	Parish receivable - collectible
	6/30/2013	425.00	Write-off in next two years
	11/30/2013	450.00	Write-off in next two years
	1/30/2014	400.00	Write-off in next two years
	1/30/2014	325.00	Write-off in next two years
	1/30/2014	115.00	Write-off in next two years
	3/30/2014	400.00	Write-off in next two years
	4/30/2014	318.75	Write-off in next two years
	5/30/2014	355.00	Write-off in next two years
	6/30/2014	85.00	Write-off in next two years
	9/30/2014	450.00	Write-off in next two years
	10/30/2014	425.00	Write-off in next two years
	12/30/2014	115.00	Write-off in next two years
	1/30/2015	425.00	Write-off in next two years

*Individual Names Redacted

	1/30/2015	200.00	Write-off in next two years
	3/30/2015	425.00	Write-off in next two years
	3/30/2015	425.00	Write-off in next two years
	4/30/2015	425.00	Write-off in next two years
	4/30/2015	10.00	Write-off in next two years
	4/30/2015	425.00	Write-off in next two years
	3/28/2018	200.00	In collection
	5/30/2015	400.00	Write-off in next two years
	5/30/2015	375.00	Write-off in next two years
	5/30/2015	350.00	Write-off in next two years
	5/30/2015	425.00	Write-off in next two years
	6/30/2015	300.00	Write-off in next two years
	7/30/2015	425.00	Write-off in next two years
	7/30/2015	450.00	Write-off in next two years
	8/30/2015	425.00	Write-off in next two years
	11/30/2015	450.00	Write-off in next two years
	12/30/2015	150.00	Write-off in next two years
Fun Catholic Travel	12/30/2016	170.00	In collection
Fun Catholic Travel	5/30/2018	408.25	In collection
Fun Catholic Travel	6/30/2018	408.25	In collection
	6/30/2016	125.00	In collection
	3/2/2017	75.00	In collection
	3/30/2017	150.00	In collection
	9/30/2018	355.00	In collection
	5/30/2017	35.00	In collection
	6/30/2017	125.00	In collection
	6/30/2017	25.00	In collection
	7/30/2017	75.00	In collection
	7/30/2017	75.00	In collection
	7/30/2017	125.00	In collection
	9/30/2017	150.00	In collection
	9/30/2017	5.00	In collection
	10/30/2017	150.00	In collection
	3/2/2018	125.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
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	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection
	3/28/2018	200.00	In collection

*Individual Names Redacted

	3/30/2018	5.00	In collection
	4/25/2018	150.00	In collection
Mariach Extravaganza (Fiesta de Santa Fe)	7/30/2018	753.25	In collection
	7/30/2018	150.00	In collection
	7/30/2018	264.41	In collection
	8/30/2018	664.41	In collection
	9/30/2018	664.41	In collection
	8/30/2018	25.00	In collection
	8/30/2018	125.00	In collection
	8/30/2018	75.00	In collection
	9/30/2018	150.00	In collection
	10/30/2018	100.00	In collection
	10/30/2018	125.00	In collection
St. Thomas Aquinas University Parish	7/31/2018	6,387.53	Parish receivable - collectible
Santo Nino Regional Catholic School	10/30/2018	4.90	Parish receivable - collectible
Santo Nino Regional Catholic School	8/30/2014	16.25	Parish receivable - collectible
Santo Nino Regional Catholic School	8/30/2018	86.47	Parish receivable - collectible
Santo Nino Regional Catholic School	9/30/2018	86.47	Parish receivable - collectible
Shrine of St Bernadette	7/31/2018	5,651.83	Parish receivable - collectible
	10/30/2018	12.51	In collection
Catholic Charities - Albq	7/31/2018	18,900.88	Catholic Org - collectible
St. Charles Borromeo	7/31/2018	16,622.81	Parish receivable - collectible
Catholic Charismatic Center	4/30/2017	50.00	Catholic Org - collectible
Catholic Charismatic Center	5/30/2017	262.00	Catholic Org - collectible
BUSINESS OFFICE/St. Francis Xavier - Albuquerque	7/31/2018	4,746.62	Parish receivable - collectible
Shrine of the Little Flower/St. Therese of the Infant J	7/31/2018	5,582.76	Parish receivable - collectible
San Felipe De Neri School	10/30/2018	673.04	Parish receivable - collectible
San Ignacio	7/31/2018	4,790.24	Parish receivable - collectible
San Jose - Albuquerque	7/31/2018	5,870.00	Parish receivable - collectible
San Jose - Anton Chico	7/31/2018	2,043.71	Parish receivable - collectible
Our Lady of Belen	8/30/2017	211.25	Parish receivable - collectible
Our Lady of Belen	4/30/2016	4,441.02	Parish receivable - collectible
Silver Owl	1/30/2018	100.00	In collection
St. Joseph - Cerrillos	10/30/2018	680.83	Parish receivable - collectible
St. Patrick - Chama	5/30/2016	142.00	Parish receivable - collectible

*Individual Names Redacted

St. Patrick - Chama	8/30/2015	688.00	Parish receivable collectible
St. Patrick - Chama	7/31/2018	4,125.07	Parish receivable collectible
St. Patrick - Chama	8/30/2016	7,623.67	Parish receivable collectible
St. Patrick - Chama	8/30/2017	9,254.70	Parish receivable collectible
Salazar & Sons Mortuary	5/30/2013	355.00	Parish receivable collectible
Holy Family - Chimayo	12/30/2017	10.00	Parish receivable collectible
Holy Family - Chimayo	10/30/2017	37.00	Parish receivable collectible
Holy Family - Chimayo	7/31/2018	61.00	Parish receivable collectible
Holy Family - Chimayo	7/30/2018	100.00	Parish receivable collectible
Holy Family - Chimayo	4/30/2017	126.25	Parish receivable collectible
Holy Family - Chimayo	8/30/2018	436.00	Parish receivable collectible
Holy Family - Chimayo	1/30/2018	523.00	Parish receivable collectible
Holy Family - Chimayo	8/30/2018	809.70	Parish receivable collectible
Holy Family - Chimayo	1/30/2018	941.55	Parish receivable collectible
Berger Briggs	6/30/2018	355.00	In collection
Berger Briggs	9/30/2018	355.00	In collection
Our Lady of Guadalupe - Clovis	8/30/2017	393.25	Parish receivable collectible
Our Lady of Lavang	8/30/2016	24.79	Parish receivable collectible
St. Anthony - Dixon	7/31/2018	27.09	Parish receivable collectible
Our Lady of Assumption - Jemez Springs	1/30/2018	36.00	Parish receivable collectible
Immaculate Conception - Las Vegas	7/31/2018	9,557.00	Parish receivable collectible
Dominican Ecclesial Institute	5/30/2018	71.03	Catholic Org - collectible
Dominican Ecclesial Institute	5/30/2018	80.97	Catholic Org - collectible
Holy Family - Albuquerque	7/31/2018	10,000.00	Parish receivable collectible
St. Alice	7/31/2018	8,076.58	Parish receivable collectible

Archdiocesan Priests Retirement Fund Inc	10/30/2018	1.55	Catholic Org - collectible
N.S. de Guadalupe del Valle de Pojoaque	7/31/2018	6,934.57	Parish receivable - collectible
St. Anthony - Questa	7/31/2018	3,558.01	Parish receivable - collectible
St. Patrick - St. Joseph	7/31/2018	11,181.73	Parish receivable - collectible
Prince of Peace Catholic Community	11/30/2016	10.00	Parish receivable - collectible
Prince of Peace Catholic Community	3/30/2017	428.00	Parish receivable - collectible
Holy Family - St. Joseph	7/31/2018	2,775.74	Parish receivable - collectible
Santa Maria De La Paz Catholic Community	8/8/2018	13,269.11	Parish receivable - collectible
Immaculate Conception - Albuquerque	7/31/2018	26,221.28	Parish receivable - collectible
San Juan Bautista	7/31/2018	2,027.81	Parish receivable - collectible
Holy Cross	8/30/2017	8.43	Parish receivable - collectible
Holy Cross	3/30/2018	20.00	Parish receivable - collectible
Holy Cross	5/30/2018	65.00	Parish receivable - collectible
Holy Cross	8/30/2016	619.99	Parish receivable - collectible
Holy Cross	8/30/2017	877.12	Parish receivable - collectible
Holy Cross	8/30/2016	915.17	Parish receivable - collectible
Holy Cross	8/30/2018	1,040.00	Parish receivable - collectible
Holy Cross	8/30/2018	1,439.10	Parish receivable - collectible
Holy Cross	7/31/2018	15,774.00	Parish receivable - collectible
Holy Cross School	1/30/2017	30.00	Parish receivable - collectible
Holy Cross School	4/30/2017	86.00	Parish receivable - collectible
Holy Cross School	3/2/2018	185.00	Parish receivable - collectible
Cristo Rey Parish	8/8/2018	2,781.39	Parish receivable - collectible
Cristo Rey Parish	7/31/2018	7,826.26	Parish receivable - collectible
Shrine of Our Lady of Guadalupe - Santa Fe	8/8/2018	1,738.00	Parish receivable - collectible

Shrine of Our Lady of Guadalupe - Santa Fe	7/31/2018	10,208.98	Parish receivable - collectible
St. Anne's	8/8/2018	10,321.97	Parish receivable - collectible
TheCathedralBasilica ofStFrancisofAssisi	6/30/2018	9.00	Parish receivable - collectible
TheCathedralBasilica ofStFrancisofAssisi	7/31/2018	11,213.20	Parish receivable - collectible
TheCathedralBasilica ofStFrancisofAssisi	8/1/2018	12,999.00	Parish receivable - collectible
TheCathedralBasilica ofStFrancisofAssisi	8/8/2018	13,578.53	Parish receivable - collectible
St. John the Baptist - Santa Fe	8/8/2018	7,669.54	Parish receivable - collectible
St. John the Baptist - Santa Fe	7/31/2018	8,235.95	Parish receivable - collectible
San Miguel	7/31/2018	25,437.60	Parish receivable - collectible
Santa Fe Center for Visual Arts	6/30/2017	74.78	Catholic Org - collectible
Holy Child	12/5/2013	1,032.80	Parish receivable - collectible
Holy Child School	1/30/2018	355.00	Parish receivable - collectible
Immaculate Conception - Tome	9/30/2018	5.00	Parish receivable - collectible
Santa Clara	7/31/2018	8,237.21	Parish receivable - collectible
Our Lady of Fatima	5/30/2013	131.76	Parish receivable - collectible
St. Thomas Aquinas	7/31/2018	17,810.05	Parish receivable - collectible
Santuario San Martin de Porres	8/30/2017	163.24	Parish receivable - collectible
Santuario San Martin de Porres	8/30/2016	675.00	Parish receivable - collectible
Allowance for doubtful receivables - Parishes		(27,984.00)	Allowance
Allowance for doubtful receivables - Tribunal		(10,245.00)	Allowance
Allowance for doubtful receivables		(200.00)	Allowance

Total 358,831.02

"CHECK REGISTER – WORKERS COMP CLAIMS ACCOUNT – in reference to Attachment 5H Check Register – Operating Account:

DATE	CHECK NUMBER	PAYEE	PURPOSE	AMOUNT
VOID	18117		Workers compensation claim	(623.50)
1/3/2019	18710		Workers compensation claim	21.68
1/3/2019	18711		Workers compensation claim	100.36
1/3/2019	18712		Workers compensation claim	110.72
1/4/2019	18713		Workers compensation claim	378.32
1/4/2019	18714		Workers compensation claim	460.46
1/4/2019	18715		Workers compensation claim	100.00
1/4/2019	18716	McLeod Medical Centers	Workers compensation claim	167.05
1/4/2019	18717	New Mexico Orthopedic Association	Workers compensation claim	73.91
1/8/2019	18718	One Call Medical Inc	Workers compensation claim	1,745.72
1/10/2019	18719	New Mexico Orthopedic Association	Workers compensation claim	118.00
1/10/2019	18720	Mitchell International Inc	Workers compensation claim	136.96
1/10/2019	18721	UNM Health Sciences Center	Workers compensation claim	111.00
1/10/2019	18722	New Mexico Orthopedic Association	Workers compensation claim	114.52
1/10/2019	18723		Workers compensation claim	271.10
1/10/2019	18724		Workers compensation claim	8.24
1/11/2019	18725		Workers compensation claim	45.86
1/11/2019	18726		Workers compensation claim	15.02
1/11/2019	18727		Workers compensation claim	129.86
1/11/2019	18728		Workers compensation claim	15.02
1/11/2019	18729		Workers compensation claim	460.46
1/11/2019	18730		Workers compensation claim	21.68
1/11/2019	18731		Workers compensation claim	100.36
1/11/2019	18732		Workers compensation claim	110.72
1/11/2019	18733		Workers compensation claim	378.32
1/17/2019	18734	Corvel Corp	Workers compensation claim	269.33
1/17/2019	18735	Xray Associates of NM	Workers compensation claim	58.00
1/17/2019	18736	Kaseman Presbyterian	Workers compensation claim	355.86
1/17/2019	18737	Nextcare New Mexico LLC	Workers compensation claim	471.46
1/17/2019	18738	Dr Pola Richardson Dom LLC	Workers compensation claim	1,099.57
1/17/2019	18739	Mitchell International Inc	Workers compensation claim	805.60
TOTAL				<u>\$7,631.66</u>

*Individual names redacted

**“CHECK REGISTER – OPERATING ACCOUNT” - in reference to Attachment 5A Check Register –
Operating Account:**

DATE	CHECK NUMBER	PAYEE	PURPOSE	AMOUNT
2/6/2019	159047	Abila, Inc.	Inv 27468 FEB2019 ASF ACA CCA	1,080.00
2/6/2019	159048	ADP, Inc.	Inv 527804680 Final bill 50 Percent as agreed	2,335.63
2/6/2019	159049	Albuquerque Bernalillo County	Inv 146559912945 Acct 1465579560 Jan 2019 5101 St Josephs PL	1,330.65
2/6/2019	159050	Albuquerque Bernalillo County	380164974578 Acct 3801679560 Jan 2019 Fireline	10.59
2/6/2019	159051	Albuquerque Bernalillo County	462806008917 Acct 4628079560 Jan 2019 3700 Alamogordo Dr NW	61.65
2/6/2019	159052	Albuquerque Bernalillo County	727533708365 Acct 7275379560 Jan 2019 3816 Alamogordo Dr NW	106.01
2/6/2019	159053	Annual Catholic Appeal Foundation	Jan 2019 Payday 011119 Payday 012519	769.54
2/6/2019	159054	Archdiocese of Santa Fe	Billing No 13174 Stmt 544 Acct 3982 AACC Printing Mass Flyer	7.70
2/6/2019	159055	Archdiocese of Santa Fe	Billing No 13873 Acct No 3982 Printing for AACC 123118	6.60
2/6/2019	159056	ARHC WMABQNM01, LLC dba Woodmark of Uptown	ID00950126 UnitID206 Resident MAR2019	2,400.00
2/6/2019	159057	Brady Industries of New Mexico LLC	6021388 Housekeeping supplies and ice melt for property	751.52
2/6/2019	159058	Business Printing Service	Inv 43166 Called by Love Books and Booklets	1,091.87
2/6/2019	159059	Carousel Studios LLC	Stipend 2TVMassRecordings on Jan 29 2019	60.00
2/6/2019	159060	Catholic Charities	stock donation proceeds 2019	1,771.96
2/6/2019	159061	CenturyLink	505 983 3494 610R Alarm panel 01 10 19	33.41
2/6/2019	159062	CenturyLink	Inv 1460265978 Acct 86797272 JAN 2019	8.73
2/6/2019	159063	CenturyLink	505 983 0678 574R IHM RETREAT Alarm panel	58.03
2/6/2019	159064	CenturyLink	505 983 2331 347R San Miguel IHM Archbishop	74.95
2/6/2019	159065	CenturyLink	Acct 505 890 3495 433R	22.18
2/6/2019	159066	CenturyLink	505 983 8007 275B Santa Maria	64.53
2/6/2019	159067	CenturyLink	Acct 505 831 4601 124B JAN 2019	95.35
2/6/2019	159068	Christian Brands Inc dba Autom Church Supply	Inv No 11712482 Order No 9527636	152.03
2/6/2019	159069	Citi Cards	Card ending in 1767 EXPENSES	780.84
2/6/2019	159070	Comcast Cable Communications	8497 95 025 0487112 San Juan	276.66
2/6/2019	159071	Cristo Rey Parish	Feb 23 2019 Facilities deposit for Lay Minister Retreat	100.00

*Individual Names Redacted

2/6/2019	159071	Cristo Rey Parish	Feb 23 2019 Rental of Msgr Center	150.00
2/6/2019	159072		Stipend for bulletin prep and power point presentation for A	50.00
2/6/2019	159073	De Lage Landen Financial Services, Inc.	INV 62261835 LEASE	106.92
2/6/2019	159074	Delta Dental	Inv CNS0000308399 Client ID 0001202 FEB 2019 PREMIUMS	23,530.61
2/6/2019	159075		Inv 203 Dinner Span Marriage Prep Retreat 012619	600.00
2/6/2019	159076	Empire Builders Supply Co., Inc	1901 777586 Supplies	43.33
2/6/2019	159077	Federal Express Corporation	Inv 6 447 69967 Acct 1040 3059 9 JAN2019	75.41
2/6/2019	159078	Felician Sisters of North America	2018 PL SELL BACK	1,366.10
2/6/2019	159078	Felician Sisters of North America	Jan 2019 REIMB credit card 539 69 and Mileage 208 22	747.91
2/6/2019	159079	Franciscan Friars - Our Lady of Guadalupe Province	REIMB Dec 2018 Mileage	460.53
2/6/2019	159080	Glez Janitorial Service	01302019 Housekeeping MADONNA CTR	173.85
2/6/2019	159080	Glez Janitorial Service	Inv 415466 CATHEDRAL	387.00
2/6/2019	159080	Glez Janitorial Service	Invoice January 23 2019 Madonna Center	339.12
2/6/2019	159081		Stipend 2TVMassRecordings on Jan17 2019	60.00
2/6/2019	159082	Hanna Plumbing & Heating Co., Inc.	Inv H010719 3 Replace Rusty Fittings Madonna	2,152.92
2/6/2019	159083	HCP S-H OpCo TRS LLC Opco, LLC dba HCP Albuquerque NM OpCo	Acct 70173512 Strmt 32838 Apt 206 Comm 10562 FEB2019	2,918.30
2/6/2019	159084		Reimb Weekend for Engaged lunch and team dinner	528.53
2/6/2019	159085		Counseling	300.00
2/6/2019	159086	Immaculate Conception - Albuquerque	Donation 2019 Stock Proceeds	1,771.98
2/6/2019	159087	Ice Quebz, LLC	Inv 2470 Ice Machine Rental 3 Months Jan Feb Mar 2019	387.00
2/6/2019	159088	John Hancock Ins Co (USA)	Group 1491 PPE 010419 PayDay 012519	1,836.41
2/6/2019	159089	John Hancock Life Insurance Co.	Bill No 4002394026 Gr No 9452 FEB 2019	479.53
2/6/2019	159090		Stipend 1 20 19 for assisting at AACC Mass	50.00
2/6/2019	159091	Kirsch Construction dba O'Malley Glass	Inv D0180217 Cust 8318181 Windows at 3700 Alamogordo	1,499.47
2/6/2019	159092	Knights of Columbus, NMSC	REIMB for Bishops legislative Prayer Breakfast	1,288.17
2/6/2019	159093	KRQE TV Lockbox 844304	TV Mass December 2018	10,598.72
2/6/2019	159093	KRQE TV Lockbox 844304	TV Mass November 2018	8,942.36
2/6/2019	159094		Inv 010119 collaboration in translation	50.00
2/6/2019	159095		02 23 2019 Food DEPOSIT Retreat day at Cristo Rey	325.00
2/6/2019	159096		Stipend Mileage 2TVMassRecordings on Jan17 2019	70.00

*Individual Names Redacted

2/6/2019	159097		Stipend Celebrant 1 Span TV Mass 011819	30.00
2/6/2019	159098	MailFinance Inc.	INV P7544419 ANNUAL PROPERTY TAX FOR LEASED POSTAGE METER	138.44
2/6/2019	159099	Mailroom Finance, Inc. dba Total Funds	ACCT 7900 0110 8015 3243 POSTAGE	3,136.94
2/6/2019	159100		Stipend Music 2 Span TV Masses 013019	60.00
2/6/2019	159101		012619 Reimb Lunch Span Marriage Prep Retreat	172.49
2/6/2019	159102		STIPEND 2TVMassRecordings on Jan17 2019	60.00
2/6/2019	159102		Stipend Music 2 Span TV Masses 011819	60.00
2/6/2019	159103		STIPEND 2TVMassRecordings on Jan17 2019	60.00
2/6/2019	159104		Stipend 2TVMassRecordings on Jan 29 2019	60.00
2/6/2019	159105	Mission Linen Supply	509083520 Delivery 11819	167.70
2/6/2019	159105	Mission Linen Supply	509139188 Delivery 12819	97.02
2/6/2019	159106		Stipend and REIMB Mileage for class on Jan 14 2019 Clovis	322.88
2/6/2019	159107	National Conference for Catechetical Leadership	2019 NCCL Membership Dues	1,116.00
2/6/2019	159108	New Mexico Faith Coalition for Immigrant Justice	CCHD Local Grant 2019 2020 AWARD	10,000.00
2/6/2019	159109	New Mexico Gas Company, Inc	Acct 029658102 1202930 4 Jan 2019 3816 Alamogordo DR NW	150.62
2/6/2019	159110	New Mexico Gas Company, Inc	Acct 029658102 0362509 8 Jan 2019 3700 Alamogordo Dr NW	172.42
2/6/2019	159111	New Mexico Pest Control	276091 011419 Monthly Service	93.26
2/6/2019	159112		REIMB Vocations Food	32.97
2/6/2019	159113	Norbertine Community of NM	Stipend 2TVMassRecordings on Jan 29 2019	60.00
2/6/2019	159114	Old Town Catering Co.	GAR121918 Advisory Board Meeting Lunch 12 18 18	170.00
2/6/2019	159114	Old Town Catering Co.	MON020219 YOUNG ADULT BANQUET	2,624.00
2/6/2019	159115	Our Lady of Guadalupe - Clovis	All Saints Day Collection belongs to parish	20.00
2/6/2019	159116	Our Lady of Sorrows Church - Las Vegas	ASF 50 percent Jan 15 2019	876.81
2/6/2019	159117	Parishsoft, LLC	Inv INVC13405 Customer Id 21005 Travel Trainer Group 5	395.50
2/6/2019	159118	dba Faith Based Counseling	BILL ASF AMV E Counseling	1,300.00
2/6/2019	159118	dba Faith Based Counseling	INV ASF FJD FALV2018 Counseling	1,280.00
2/6/2019	159118	dba Faith Based Counseling	INV ASF FMG2018E Counseling	520.00
2/6/2019	159118	dba Faith Based Counseling	INV BILL ASF FVD2018E Consultation	280.00
2/6/2019	159119	Pinon Enterprises	01222019 Kammermusik Event Date 02 2019	1,540.00
2/6/2019	159120	Pitney Bowes Bank Inc.	ACCT 8000 9090 0318 4418 Postage for bulk mailings	2,489.76

*Individual Names Redacted